

Tealby Parish Council
Minutes of the Meeting on Thursday 8th June 2023

Chair: Cllr Spivey

Present: Cllr Bevan, Cllr Mercer, Cllr Noon, Cllr Brown

Clerk: Tony Shaw

No members of the public attended the meeting.

1. To elect a Chair for the year 2023/24

RESOLVED: Cllr Spivey elected as Chair

2. Chair to sign a Declaration of Office, or Council to resolve this can be done at a later time

Declaration signed by the Chair and witnessed by the Clerk

3. To appoint a Vice-Chair for the year 2023/24

RESOLVED: Cllr Shilling elected as Vice-Chair

4. Declarations of Interest:

a) To record declarations of interest by any member in respect of the agenda items listed below.

Members should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member in respect of the agenda items listed below.

None

5. To receive any apologies sent to the Clerk from Members not able to attend the meeting

Apologies received from Cllr Shilling. Reason accepted

6. To adopt the minutes of the meeting held on Tuesday 2nd May 2023

Amendments made to record Cllr Noon as not present and as having sent apologies

RESOLVED: Minutes adopted and signed by the Chair

7. Open Forum: Members of the public can ask questions or make short statements to the council.

No members of the public attended the meeting

8. To receive updates from District and/or County Councillors.

No one present from the District or County Council. Apologies sent by Cllr Bunney.

9. Finance

a) To receive a Financial Summary from the Clerk

Clerk presented a Bank Reconciliation which showed balances at the end of May as:

Treasurers	20,559.73
Bus Bank Instant	3,697.43
Bus Call A/C	721.82
30 Day A/C	18,030.00
Committed Expenditure	1,190.00
Expected Income	100.00
Balance	44,298.98

b) To approve a schedule of payments for invoices received since the last meeting

RESOLVED: All payments in the table below were approved

Invoice Date	Supplier	Description	Net	VAT	Gross
23/03/23	Nettleton Village Hall	Meeting room hire on 20/03/23	11.00		11.00
31/05/23	A J Williams	Grass cutting 10 th and 22 nd May 2023	240.00	48.00	288.00
01/06/23	Nettleton Village Hall	Meeting room hire on 20/03/23	11.00		11.00

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c) To consider a move to Unity Trust Online Banking and resolve all signatories

RESOLVED: The Parish Council's banking will move to Unity Trust. Signatories to be Cllr Spivey, Cllr Shilling and Cllr Noon

10. Governance

a) To appoint 3 members to a Personnel Committee

RESOLVED: Personnel Committee members to be Cllr Mercer, Cllr Bevan and Cllr Brown

b) To agree meeting dates for the year 2023/24

RESOLVED: Council to meet on 3rd July, 4th Sept, 6th Nov, 8th Jan 2024, 4th Mar and 6th May

c) To adopt the latest NALC model Standing Orders and Financial Regulations

RESOLVED: Council to adopt NALC's model Standing Orders and Financial Regulations

d) To review arrangements for insurance cover in respect of all insurable risks

RESOLVED: Present insurance cover with Hiscox Insurance to be renewed at a cost of £865.97

e) To agree the adoption of additional policies

RESOLVED: Council will adopt additional policies covering GDPR, Risk and Complaints as and when they have been prepared by the Clerk.

11. To consider and comment on planning applications received since the last meeting:

a) Application 146752 - Land at Willingham Road, Market Rasen, LN8 3RE

[View application on West Lindsey's Planning Portal](#)

RESOLVED: Council has no objection

b) To agree a response to Quickline's proposal to erect a 9m pole at Tealby Thorpe

Item no longer needed discussion as Quickline have abandoned this proposal

12. To complete the 2022-23 CIL Report

RESOLVED: CIL report completed and signed by the Chair and Clerk/RFO

13. Move to a closed session to discuss staffing matters

a) To consider funding of CiLCA qualification

RESOLVED: CiLCA training for the Clerk approved at a cost of £362.50

Meeting closed at 8:40 pm
MINUTES ARE DRAFT UNTIL ADOPTED