

Tealby Parish Council

Agenda

Dear Councillor,

You are hereby summoned to attend a meeting of Tealby Parish Council, which will be held in **Tealby Village Hall, 3 Beck Hill, Tealby, LN8 3XU** on **Wednesday 1st May**, commencing at **7.30pm**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Yours sincerely,

T Shaw

Tony Shaw
Clerk to Tealby Parish Council

26th April 2024

Agenda:

1. To elect a Chair for the year 2024/25.

Chair to sign a Declaration of Office, or Council to resolve this can be done at a later time.

2. To elect a Vice-Chair for the year 2024/25.

3. Declarations of Interest:

- a) To record declarations of interest by any member in respect of the agenda items listed below. Members should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member in respect of the agenda items listed below.

4. Apologies:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

5. Adoption of Previous Minutes:

To adopt the minutes of the meeting held on Wednesday 6th March 2024.

6. Open Forum:

Members of the public can ask questions or make short statements to the council. Open Forum shall not exceed 15 minutes unless directed by the Chair of the Council.

7. District/County Councillor Reports:

To receive updates from any attending District or County Councillor.

8. Clerk's Report:

- a) To note the damaged grit bin on Sandy Lane has been replaced by LCC.
- b) To note the new car park bench has been securely installed.
- c) To note that tree work has been completed in the Village Green. Three fallen trees have been safely logged to create wildlife habitats and the whole park has had deadwood removed from trees.
- d) To note that the verge to the front of 1 Rasen Road has been added to the grass contractor's schedule.
- e) To receive an update on the PCC contribution to maintenance of the Churchyard.

9. Finance:

- a) To receive a financial summary from the Clerk.
- b) To approve a Schedule of Payments for invoices received since the last meeting.
- c) To note LCC will contribute £990.57 towards the cost of grass cutting for the 2024/25 season.

10. Annual Governance

Committees

- a) To appoint 3 members to a Personnel Committee.

Core Policies

- b) To adopt NALC's model Standing Orders.
- c) To adopt NALC's model Financial Regulations.
- d) To adopt LGA's Code of Conduct.
- e) To adopt LALC's model Complaints Procedure.
- f) To adopt a Records Retention Policy.
- g) To adopt a Publication Scheme.
- h) To adopt a Privacy Policy.
- i) To adopt a Media Policy.
- j) To adopt a Health & Safety Policy.

GDPR

- k) To adopt a Data Protection Policy.
- l) To adopt a Data Breach Policy.
- m) To adopt a Freedom of Information Requests Policy.
- n) To adopt a Subject Access Request Procedure.

Employment

- o) To adopt a Grievance Policy.
- p) To adopt a Disciplinary Policy.

Other

- q) To consider the Council's Insurance cover.
- r) To review the Council's s.137 expenditure in 2023/24
- s) To review the Council's Asset Register.
- t) To agree meeting dates for the year 2024/25.

11. Planning

To consider and agree a Council response to the following application(s):

Planning Ref:	148165
Applicant:	Mr Rick Woodall
Location:	Land adjacent to Grange Farm, Sandy Lane, Tealby, Market Rasen, LN8 3YF
Proposal:	Planning application to erect 2no. dwellings.
Link:	Click here to view the application

Planning Ref:	148153
Applicant:	Mr Daniel Baker
Location:	Orchard Close, 1b, Rasen Road, Tealby, Market Rasen, LN8 3XL
Proposal:	Planning application to paint the elevation brick work white & the white windows to grey including garage, door & roof tiles.
Link:	Click here to view the application

12. Public Right of Way from Thorpe Lane

To receive correspondence from Lincolnshire CC and resolve any comments.

13. Play Park Refurbishment

To receive an update on the Council's grant application to West Lindsey and discuss other options.

14. Cemetery Fees

To review and agree the schedule of Cemetery Fees.

15. Village Green Grant:

To consider submitting a grant application to Lincolnshire Wolds, that requires 20% match funding.