

Tealby Parish Council
Minutes of the Ordinary Meeting on Wednesday 2 July 2025 at 7.30pm
Tealby Village Hall, 3 Beck Hill, Tealby, LN8 3XU

Clerk: Tony Shaw

Present: Councillors Spivey (Chair), Shilling (Vice-chair), Mercer, Bevan, Brown and Noon

Attending: District Councillor Moira Westley, No members of the public

1. Declarations of Interest

a) To record declarations of interest in any of the agenda items listed below

None

b) To note dispensations given to any member in respect of the agenda items listed below

None

2. To receive apologies from any members unable to attend the meeting

None

3. To adopt the minutes of the meeting on Wednesday 7 May 2025

It was **resolved** to adopt the minutes and they were signed by the Chair

4. Open forum – maximum 15 minutes unless directed by the Chair

The following items, not on the agenda, were raised for discussion only

- The Council needs to ask the grass contractor to avoid strimming round the wooden legs of play equipment.
- The phone box on Front Street needs repainting.
- The bin near the phone box on Front Street has gone missing. WLDC to be asked about a replacement.

5. To receive updates from District and/or County Councillors

County Councillor Bunney sent apologies as he was unable to attend but provided a written update on several matters:

Cow Lane

Drains have been jetted and cleared. A request has been placed for resurfacing of the carriageway – no confirmation yet when this might be undertaken.

Thorpe Lane

Warning signs at the Ford are in a poor state. These do not belong to LCC but Highways are looking to replace them. Highways are also investigating whether it is possible to remove Thorpe Lane as a route from SAT NAV base maps.

Papermill Lane

The grid at the first dip needs weekly clearing but LCC cannot offer this as a service. Road sweeping is a district council responsibility. A Highways manager is looking to set up a meeting with WLDC and Tealby Parish Council to see what can be arranged.

6. Finance

a) To note any income received since the meeting on 7 May 2025

Date	Received From	Description	Amount
08/05/25	K Brady	Exclusive Rights of Burial	250.00
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12/05/25	Leake's Masonry	Memorial Approval	60.00

13/05/25	Leake's Masonry	Memorial Approval	60.00
16/05/25	J Marshall Funeral Directors	Ashes Interment	75.00
16/05/25	Lincolnshire Memorials	Memorial Approval	60.00
16/05/25	Leake's Masonry	Memorial Approval	100.00
21/05/25	HMRC	VAT Refund for 2024-25	3,854.11
02/06/25	Tealby PCC	Churchyard Maintenance (Jun)	124.24

b) To ratify any payments made since the meeting on 7 May 2025

It was **resolved** to ratify all payments below.

Date	Supplier	Description	Amount
27/05/25	Amazon	Laminator Pouches	7.99
27/05/25	Plaster Plus (GY) Ltd	Refurbishment of Village Gates	410.00
27/05/25	SR Thompson	Mole Catching (5 @ £20 each)	100.00
28/05/25	Antony Shaw	Salary (May) inc. 1 hour O/T for PP Inspection	354.24
28/05/25	Antony Shaw	WFH Allowance (May)	26.00
28/05/25	Antony Shaw	Mileage (May) for PP Inspection & Cemetery	19.62
31/05/25	Unity Trust Bank	Service Charge (May)	6.00
13/06/25	Gallagher	Insurance for 2025-26	948.66
13/06/25	M Williams	Grass Cutting (May)	936.00
27/06/25	ICO	Annual Registration to 29/06/2026	47.00
01/07/25	Antony Shaw	Salary (Jun) inc. 1 hour O/T for PP Inspection	354.24
01/07/25	Antony Shaw	WFH Allowance (May)	26.00
01/07/25	Antony Shaw	Mileage (May) for PP Inspection & VH Meeting	19.62

c) To approve a schedule of payments

It was **resolved** to approve all payments below.

Supplier	Description	Net	VAT	Gross
M Williams	Grass Cutting (Jun)	790.00	158.00	948.00

d) To receive and approve a bank reconciliation to the end of June 2025

It was **resolved** to approve the bank reconciliation below.

Unity Current Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement
Start of Year					27,074.26	27,074.26
Apr 2025	14,574.24	6.00	0.00	0.00	41,642.50	41,642.50
May 2025	4,933.35	3,214.90	0.00	0.00	43,360.95	43,360.95
Jun 2025	124.24	1,937.66	0.00	23,925.00	17,622.53	17,622.53

Unity Reserves Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement
Start of Year					29,466.92	29,466.92
Apr 2025	0.00	0.00	0.00	0.00	29,466.92	29,466.92
May 2025	0.00	0.00	0.00	23,925.00	5,541.92	5,541.92
Jun 2025	148.76	0.00	23,925.00	0.00	29,615.68	29,615.68

Unity Play Park Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement
Start of Year					12,129.89	12,129.89
Apr 2025	0.00	0.00	0.00	0.00	12,129.89	12,129.89
May 2025	0.00	0.00	23,925.00	0.00	36,054.89	36,054.89
Jun 2025	122.57	0.00	0.00	0.00	36,177.46	36,177.46

Total Funds

Account	Balance
Unity Current Account	17,622.53
Unity Reserves Account	29,615.68
Unity Play Park Account	36,177.46
Total Funds	83,415.67

- e) **To receive a summary of income and expenditure against budget, to the end of June 2025**
Income and Expenditure budget monitoring presented for discussion.

Income

Budget Code	Budget	Actual	Variance
Bank Interest	0.00	0.00	0.00
Cemetery	0.00	1,405.00	1,405.00
CIL	0.00	0.00	0.00
Council Tax Grant	100.00	100.00	0.00
LCC Amenity	1,641.52	0.00	-1,641.52
Lincs Wolds Grant	0.00	0.00	0.00
Precept	17,900.00	13,900.00	-4,000.00
Tealby PCC	1,490.88	372.72	-1,118.16
Tesco Grant	0.00	0.00	0.00
VAT Refund	0.00	3,854.11	3,854.11
Village Hall Committee	0.00	0.00	0.00
WLDC Play Park Grant	0.00	0.00	0.00
Total		19,631.83	

Expenditure

Only budget lines with an actual expenditure are presented.

Budget Code	Budget	Actual	Variance
Admin	100.00	7.99	92.01
Bank Charges	72.00	12.00	60.00
Defibrillators	200.00	220.00	-20.00
Grass Cutting	6,000.00	2,412.00	3,588.00
ICCM Membership	100.00	105.00	-5.00
ICO	35.00	47.00	-12.00
Insurance	1,000.00	948.66	51.34
Internal Auditor	120.00	100.00	20.00
Pest Control	200.00	100.00	100.00
Staff Costs	4,800.00	708.48	4,091.52

Staff Expenses	400.00	81.43	318.57
Street Furniture	1,000.00	410.00	590.00
Total		5,152.56	

7. To consider a quote to repair the Village Green fencing

One quote has been received so far. Further quotes to be sought.

8. To receive an update on the installation of new Play Park equipment

Installation of Phase 2 of the Play Park (Trim Trail) is planned for end July/early August.

A quote has been received from Darren's Dens for Phase 3 (Tractor and Tractor). This is for £19,200 and a 50% deposit is required at the time of confirmation.

It was resolved to order Phase 3 and pay the 50% deposit.

9. To consider a quote for repairs to footpath signs on Beck Hill and Lower Kingsway

A quote of £436 has been received from Colin Walesby. This covers new hardwood, painting, affixing metal lettering and re-installation of the signs.

It was resolved to accept the quote.

10. To consider a grant application to Lincs Wolds for signage on the Village Green

A grant application has been prepared to seek funding for fingerpost signage on the Village Green. The grant funding, if successful, would require £139.40 project contribution from the council.

It was resolved to proceed with the grant application.

11. To receive an update on the order for an oak bench for the Village Hall

Knights of Langworth have confirmed the bench will be delivered on Friday 4 July

12. To note the annual inspection of the Play Park is booked for August

RoSPA Play Safety have confirmed the inspection will take place in August.

Clerk to ask for this to be deferred due to the installation of new equipment in July/August.

13. To receive an update on the installation of the new Speed Radar on Rasen Road

The existing speed radar on Rasen Road will be relocated to the post near the Church. The new speed radar to be installed in its place.

14. To discuss the theft of a bench from Thorpe Lane/Sandy Lane and agree any actions

It was resolved to ask Equip of Market Rasen to look at improving the security of the remaining benches, before any decision is made on the purchase of a replacement

Next Meeting: Wednesday 3 September 2025