

## Tealby Parish Council

### Minutes of the Ordinary Meeting held on Wednesday 5 March 2025 at 7.00pm in Tealby Village Hall, 3 Beck Hill, Tealby, LN8 3XU

**Clerk:** Tony Shaw

**Present:** Councillors Spivey (Chair), Shilling (Vice-chair), Noon, Mercer and Brown

**In Attendance:** No members of the public

**1. Apologies**

Apologies received from Councillor Bevan.

**2. To record declarations of interest in any of the agenda items listed below**

None

**3. To adopt the minutes of the ordinary meeting on Wednesday 15 January 2025**

It was resolved to adopt the minutes and they were signed by the Chair.

**4. Open forum**

A member of the public, who helps maintain the village green, asked whether council would pay £60 for 12 stakes to assist with the creation of a dead hedge.

A proposal to pay this was made and seconded.

It was **resolved** to pay the sum of £60 as a donation to Ms Jane Rylands-Bolton

**5. To receive updates from District and/or County Councillors**

District and County Councillor Stephen Bunney sent apologies before the meeting and provided a written update.

a) Pothole repairs on Papermill Lane are scheduled for a 7 day period (March 10 to 16) and long term rebuilding of the road is being considered by structural engineers.

b) Speed limit reductions on Rasen Road and Sandy Lane are being considered. Rasen Road (60 mph zone) does not meet the current criteria for a reduction due to the low volume and density of houses.

c) It has been recognised that Cow Lane needs resurfacing but no time scale is available for this.

**6. Clerk's report**

**6.1 Update on dog waste stickers and a waste bin for the junction of Thorpe Lane and Sandy Lane**

WLDC have provided dog waste stickers and these have been placed at strategic points around the village. The provision of a new waste bin is outstanding. Clerk to seek an update from WLDC.

**6.2 Update on an Enforcement Issue re the burning of toxic waste**

WLDC have recommended that this matter be reported to the Environment Agency and/or Crime Stoppers, as it appears to involve the burning of business waste.

**6.3 To consider an Asset inspection and work plan for 2025**

Council discussed the merit of inspecting all its street furniture assets, with a view to drawing up a package of remedial work. Councillor Mercer offered to undertake this and bring notes to the next meeting.

**7. Finance and Audit**

**7.1 To note any income received since the meeting on 15 January 2025**

Income received was noted. See Appendix 1.

**7.2 To ratify any payments made since the meeting on 15 January 2025**

It was resolved to ratify the payments. See Appendix 2.

**7.3 To approve a schedule of payments**

It was resolved to approve the list of payments. See Appendix 3.

**7.4 To receive and approve a bank reconciliation to the end of February 2025**

A bank reconciliation was presented that demonstrated the council's account recording matches its bank statement to the end of February 2025. The balance of its bank accounts on this date was £19,075.73

It was resolved to approve the bank reconciliation.

**7.5 To agree to appoint Tanya Kuzemczak as the Internal Auditor for 2024-25**

It was resolved to appoint Tanya Kuzemczak as the Internal Auditor.

**8. To consider planning application PL/0007/25, Tealby Primary School, Front Street**

Council considered this application and had no objection.

The following planning application was received after the agenda was published and was also considered.

**To consider planning application WL/2025/00214, 10 Sandy Lane, LN8 3YF**

Council considered this application and had no objection.

**9. To discuss the Play Park project and agree any actions**

Councillor Mercer advised that a revised quotation has been received from Darren's Dens for the outstanding play park equipment. The net cost is £28,712.92 and payment of 50% deposit is required to secure a provisional installation slot in May.

It was resolved to accept the quotation and make a 50% payment.

**10. To consider the purchase of a Speed Indicator Device**

The Clerk presented prices from two suppliers for Speed Indicator Devices that capture traffic data.

Elan City – Battery Powered SID: £2,400

Elan City – Solar Powered SID: £2,500

Stocksigns – Battery Powered SID: £2,955

Stocksigns – Solar Powered SID: £3,350

It was resolved to purchase a Solar Powered SID from Elan City at a cost of £2,500

**11. To receive correspondence from LCC regarding a footpath diversion order and sign the letter**

Council noted the receipt of a letter from LCC, formally confirming a diversion order to footpaths 1217 and 132 (Thorpe Lane). This diversion order has been the subject of previous consultation, to which the council had no objection.

The formal notice will be displayed in the parish and the Clerk will sign the letter to confirm this has happened.

**12. To agree a plan for felling the dead Cherry Tree in the car park**

There are now at least two trees in the car park that require felling. A quotation will be sought from a local contractor.

**13. To discuss the leaving of memorial tributes in the Cemetery and agree any actions**

Council noted the increase in "non-flower" tributes that have been left in the Cemetery on memorials. Some of these have been there a long time and look unsightly.

The Clerk will look at policies adopted by other Burial Authorities.

**14. To discuss an issue with pavement parking on Caistor Lane and agree any actions**

Council discussed an issue with pavement parking on Caistor Lane, which is deemed to cause a visual obstruction near a bend. The council will seek photographic evidence before referring the matter to LCC Highways.

**15. To receive any agenda items for the next meeting on 7 May 2025**

It was agreed that the Annual Parish Meeting will be arranged for 7pm on 7 May 2025, with the Annual Parish Council Meeting to follow on.

**Appendix 1: Income received since the meeting on 15 January 2025**

Received From	Description	Amount
Tealby PCC	Churchyard Maintenance (Feb)	124.24
Village Hall Committee	Donation to Play Park Reserves	28,712.92

**Appendix 2: Payments made since the meeting on 15 January 2025**

Supplier	Description	Net	VAT	Gross
Unity Trust Bank	Service Charge (Jan)	6.00		6.00
Antony Shaw	Salary (Jan) & PP Inspections (Dec & Jan)	361.93		361.93
Antony Shaw	WFH Allowance (Jan)	26.00		26.00
Antony Shaw	Salary & PP Inspection (Feb)	349.55		349.55
Antony Shaw	WFH Allowance (Feb)	26.00		26.00

**Appendix 3: Payments approved**

Supplier	Description	Net	VAT	Gross
Antony Shaw	Mileage for PP Inspection (Feb)	9.81		9.81
*Darren's Dens	50% deposit for Play Park Equipment	14,406.46	2,871.29	17,277.75

\* Payment to Darren's Dens was approved under agenda item 9