

## Tealby Parish Council

### **Minutes of the Ordinary Meeting on Wednesday 5 November 2025 at 7.30pm Tealby Village Hall, 3 Beck Hill, Tealby, LN8 3XU**

**Clerk:** Tony Shaw

**Present:** Councillors Spivey (Chair), Shilling (Vice-chair), Brown and Bevan

**Attending:** District Councillor Moira Westley, No members of the public

#### **Open Forum at 7.30pm**

District Councillor Westley provided an update on the local government reform.

#### **Agenda**

1. **To receive apologies from any members unable to attend the meeting**  
Apologies received from Councillors Mercer and Noon.
2. **To receive Declarations of Interest in any agenda items below and record any dispensations**  
None.
3. **To adopt the minutes of the Ordinary Meeting on Wednesday 3 September 2025**  
**RESOLVED:** The minutes were adopted and signed by the Chair.
4. **To receive a Clerk's Report on any matters arising since the last meeting**
  - a) **Speed Sign on Rasen Road**  
An officer from LCC Highways visited the site of the newly installed speed radar and confirmed its installation meets requirements. Whilst it is mounted lower than what is normally recommended, the sign does not protrude over the footpath or present a hazard.  
If council would like a new pole installed on Rasen Road, opposite the junction of Thorpe Lane, it would cost around £200.
  - b) **Tree work on the Village Green and in the Churchyard**  
Three quotes have been sought but only one company replied. This was Barrett Tree Care with a quote of £2,700.  
**RESOLVED:** To accept the quote from Barrett Tree Care.
  - c) **Village Gates**  
Work to rebuild the damaged village gate has been completed by Colin Spearman. A donation to cover the cost of repairs has been received from Tealby Community Shop.
  - d) **GOV.UK Email Accounts**  
GOV.UK email accounts have been created for the Clerk and all Councillors. The Clerk account is in full use. All councillors are requested to start using their GOV.UK accounts as soon as possible and seek assistance from the Clerk with setup on devices, if necessary.
5. **Finance**
  - a) **To note any income received since the meeting on 3 September 2025**  
Income noted as per Appendix 1.

- b) **To ratify any payments made since the meeting on 3 September 2025**  
**RESOLVED:** Payments ratified as per Appendix 2.
- c) **To approve a schedule of payments**  
**RESOLVED:** Payments approved as per Appendix 3.
- d) **To approve a bank reconciliation to the end of October 2025**  
**RESOLVED:** Bank reconciliation approved as per Appendix 4.
- e) **To receive a draft budget for 2026-27**  
Draft budget presented and discussed, including the allocation of ear-marked reserves.
- f) **To agree a provisional precept for 2026-27**  
**RESOLVED:** Based on the draft budget, the provisional precept will be £18,000.

6. **To adopt an IT Policy**

**RESOLVED:** IT Policy adopted without any amendments.

**Next Meeting:** Wednesday 7 January 2026

**Appendix 1: Income Received**

| Received Date | Receiving Account | Received From               | Description                         | Amount   |
|---------------|-------------------|-----------------------------|-------------------------------------|----------|
| 30/09/25      | Unity Reserves    | Unity Trust Bank            | Bank Interest                       | 167.65   |
| 30/09/25      | Unity Play Park   | Unity Trust Bank            | Bank Interest                       | 202.10   |
| 02/10/25      | Unity Current     | Tealby PCC                  | Churchyard Maintenance (Aug to Oct) | 372.72   |
| 13/10/25      | Unity Current     | Community Shop              | Donation towards Village Repairs    | 1,000.00 |
| 29/10/25      | Unity Current     | Village Hall Committee      | Donation towards Village Hall Bench | 417.00   |
| 03/11/25      | Unity Current     | Tealby PCC                  | Churchyard Maintenance (Nov)        | 124.24   |
| 04/11/25      | Unity Current     | Lincolnshire County Council | Parish Grass Cutting Scheme 2025/26 | 1,669.82 |

**Appendix 2: Payments Ratified**

| Bank Date | Supplier              | Description             | Net      | VAT      | Gross    | Reimburse |
|-----------|-----------------------|-------------------------|----------|----------|----------|-----------|
| 09/09/25  | Naturescape           | Wildflower Bulbs        | 18.33    | 3.67     | 22.00    |           |
| 25/09/25  | Equip Global Supplies | Padlock for Speed Radar | 25.00    | 5.00     | 30.00    | S Spivey  |
| 26/09/25  | Darren's Dens         | Install Trim Trail      | 6,914.27 | 1,382.88 | 8,297.15 |           |
| 30/09/25  | Antony Shaw           | Mileage (Sep)           | 39.24    |          | 39.24    |           |
| 30/09/25  | Antony Shaw           | Salary (Sep)            | 363.40   |          | 461.45   |           |
| 30/09/25  | Antony Shaw           | WFH Allowance (Sep)     | 26.00    |          | 26.00    |           |
| 30/09/25  | Unity Trust Bank      | Service Charge (Sep)    | 6.00     |          | 6.00     |           |
| 01/10/25  | Greystone Services    | Remove Pirate Ship      | 260.00   | 52.00    | 312.00   |           |
| 31/10/25  | Antony Shaw           | Mileage (Oct)           | 29.43    |          | 29.43    |           |
| 31/10/25  | Antony Shaw           | Salary (Oct)            | 467.55   |          | 467.55   |           |
| 31/10/25  | Antony Shaw           | WFH Allowance (Oct)     | 26.00    |          | 26.00    |           |
| 31/10/25  | Unity Trust Bank      |                         |          |          |          |           |
| 09/09/25  | Naturescape           | Wildflower Bulbs        | 18.33    | 3.67     | 22.00    |           |

### **Appendix 3: Schedule of Payments**

| <b>Invoice Date</b> | <b>Supplier</b>        | <b>Description</b>        | <b>Net</b> | <b>VAT</b> | <b>Gross</b> | <b>Reimburse</b> |
|---------------------|------------------------|---------------------------|------------|------------|--------------|------------------|
| 03/11/25            | Colin Spearman         | Rebuild Village Gate      | 551.20     |            | 551.20       |                  |
| 31/07/25            | Equip Global Supplies  | Fix Village Benches       | 56.64      | 11.33      | 67.97        |                  |
| 30/09/25            | M Williams             | Grass Cutting (Sep)       | 830.00     | 166.00     | 996.00       |                  |
| 02/10/25            | Sir Richard Sutton Ltd | Playing Field Annual Rent | 1.00       |            | 1.00         |                  |
| 26/08/25            | The Acorn Workshop     | Village Green Signage     | 890.00     | 178.00     | 1,068.00     |                  |
| 03/11/25            | Darren's Dens          | Install Play Equipment    | 5,408.75   | 1,081.75   | 6,490.50     |                  |
| 03/11/25            | Colin Spearman         | Rebuild Village Gate      | 551.20     |            | 551.20       |                  |

### **Appendix 4: Bank Reconciliation**

| <b>Account</b>  | <b>Cashbook</b>  | <b>Bank Statement</b> |
|-----------------|------------------|-----------------------|
| Unity Current   | 6,813.21         | 6,813.21              |
| Unity Reserves  | 24,783.33        | 24,783.332            |
| Unity Play Park | 28,082.31        | 28,082.31             |
| <b>Total</b>    | <b>59,678.85</b> | <b>59,678.85</b>      |