

Tealby Parish Council
Minutes of the Ordinary Meeting
Wednesday 2nd September at 7.00pm
Tealby Village Hall, 3 Beck Hill, Tealby, LN8 3XU

Clerk/RFO: Tony Shaw
Present: Councillors Brown (Meeting Chair), Bevan and Noon
In Attendance: District Councillor Moira Westley
No members of the public

Public Forum

To receive updates from District and County Councillors

County Cllr Bunney was unable to attend and sent apologies. He submitted a written update that was shared with Council.

District Cllr Westley mentioned the following items:

- Grant applications are now open. This is of interest to the Village Hall Committee for expansion of the Village Hall
- The decision on the Local Government Reform solution within Lincolnshire has raised questions about its viability.

To receive short statements or questions from members of the public

No members of the public in attendance.

Minutes

23-2627 To receive apologies from any members unable to attend the meeting

Councillors Spivey and Mercer sent apologies. Cllr Shilling was absent. Cllr Waud did not attend and has not signed the Declaration of Office as required by Section 83(4) of the LGA 1972. As such, the co-option is not valid and the position becomes vacant.

Cllr Brown took up the seat of Chair for the meeting.

24-2627 To receive Declarations of Interest in any agenda items below and record any dispensations

None.

25-2627 To adopt the minutes of the Ordinary Meeting on 1st July 2026

RESOLVED: The minutes were adopted and signed by the Chair.

26-2627 To receive a Clerk's report on any ongoing matters

- a) Churchyard trees overhanging Caistor Lane
Correspondence received from a resident asking for trees overhanging the road to be cut back. Response sent advising that the trees do not present a hazard and the cost to do the work is unjustified for the benefit of a small number of residents.

	b) New dog bin near Bayons Park WLDC have approved the installation of a bin just inside the boundary of Bayons Park , near the corner of Sandy Lane. Richard Sutton Estates have been contacted for permission. Awaiting response. c) Fencing repair on the Village Green Repair work on the eastern boundary has been completed. d) PCC contribution to the churchyard maintenance The monthly direct debit has been increased to £138.75 in line with the terms of the agreement. Arrears for April to July are outstanding.
27-2627	Finance a) To note any income received since the meeting on 1st July 2026 Income noted as per Appendix 1. b) To note any internal bank transfers since the meeting on 1st July 2026 Internal transfers noted as per Appendix 2. c) To ratify any payments made since the last meeting on 1st July 2026 RESOLVED: All payments ratified as per Appendix 3. d) To approve a Schedule of Payments RESOLVED: All payments approved as per Appendix 4. e) To approve a bank reconciliation to the end of July 2026 RESOLVED: Bank reconciliation approved as per Appendix 5 and signed by the Chair. f) To approve a bank reconciliation to the end of August 2026 RESOLVED: Bank reconciliation approved as per Appendix 6 and signed by the Chair.
28-2627	To consider planning application WL/2026/00765 at Land adjacent 5 Beck Hill, LON8 3XS RESOLVED: Clerk to reiterate comments that Council does not support this application.
29-2627	To consider requests from the Village Green Volunteer Group a) Extending of the meadow area RESOLVED: Council approved the request b) Planting a tree in honour of David Attenborough Council support the idea but need further details of potential planting locations, to ensure it does not interfere with the ability to erect a marquee for functions.
	To consider moving into a Closed Session to discuss the confidential matters below RESOLVED: Council to move into Closed Session.
30-2627	Staff Matters RESOLVED: Council approved the Clerk's increase to SCP28 with effect from 1 September 2026.
	The meeting closed at 8.00pm

APPENDIX 1: Income Received

Received	Received From	Description	Amount
01/07/26	Tealby PCC	Churchyard Maintenance (Jul)	124.24
03/07/26	National Lottery	Village green grant	1,160.00
03/08/26	Tealby PCC	Churchyard Maintenance (Aug)	124.24
05/08/26	HMRC	VAT Refund for 2025-26	10,432.12
05/08/26	Tealby PCC	Churchyard Maintenance (Aug) - Uplift	14.51

APPENDIX 2: Internal Bank Transfers

Bank Date	From Account	To Account	Amount	Reason
02/07/26	Unity Play Park	Unity Current	0.04	Flush funds from Play Park account no longer used
02/07/26	Unity Reserves	Unity Current	10,000.00	To cover Darren's Dens invoice
05/07/26	Unity Reserves	Unity Current	3,000.00	To cover payments

APPENDIX 3: Payments Ratified

Bank Date	Supplier	Description	Net	VAT	Gross
06/07/26	Gallagher Insurance	Insurance for 2026-27	1,032.17		1,032.17
23/07/26	HMRC	PAYE	105.12		105.12
29/07/26	Cloud Next	Domain hosting annual charge	49.99	9.99	59.98
29/07/26	Cloud Next	Email hosting annual charge	50.00	10.00	60.00
29/07/26	Antony Shaw	Salary (Jul)	288.85		288.85
29/07/26	Antony Shaw	WFH Allowance (Jul)	26.00		26.00

APPENDIX 4: Schedule of Payments

Invoice Date	Supplier	Description	Net	VAT	Gross
31/07/26	M Williams	Grass Cutting (Jul)	870.00	174.00	1,044.00
11/08/26	PKF Littlejohn	External audit fee	315.00	63.00	378.00
18/08/26	RoSPA Play Safety	Annual play park safety inspection	99.00	19.80	118.80
28/08/26	M Williams	Grass cutting (Aug)	870.00	174.00	1,044.00
28/08/26	M Williams	Fence repair	370.00	74.00	444.00
	Antony Shaw	Salary (Aug)	338.81		338.81
	Antony Shaw	WFH Allowance (Aug)	26.00		26.00

APPENDIX 5: Bank Reconciliation to the end of July 2026

Cashbook	
Opening balance on 1 Apr 2026	39,352.24
Income	20,592.20
Expenditure	-18,181.73
	41,762.71

Bank Statements	
Unity Trust Current Account	3,876.41
Unity Reserves	37,886.30
	41,762.71

APPENDIX 6: Bank Reconciliation to the end of August 2026

Cashbook	
Opening balance on 1 Apr 2026	39,352.24
Income	31,163.07
Expenditure	-18,181.73
	52,333.58

Bank Statements	
Unity Trust Current Account	14,447.28
Unity Reserves	37,886.30
	52,333.58