Tealby Parish Council
Minutes of the Ordinary Meeting
Wednesday 4th November at 7.00pm
Tealby Village Hall, 3 Beck Hill, Tealby, LN8 3XU

Clerk/RFO: Tony Shaw
Present: Councillors Spivey (Chair), Bevan and Mercer
In Attendance: District Councillor Moira Westley
No members of the public

Public Forum

To receive updates from District and County Councillors
County Cllr Bunney was unable to attend and sent apologies.

District Cllr Westley mentioned the following items:

- Underpinning work on Papermill Lane is planned.
- The local Local Government Reform solution has been paused. Further decisions not due till Feb/Mar 2027.

To receive short statements or questions from members of the public
No members of the public in attendance.

Minutes

31-2627	**To receive apologies from any members unable to attend the meeting** Councillors Shilling, Brown and Noon sent apologies.
32-2627	**To receive Declarations of Interest in any agenda items below and record any dispensations** None.
33-2627	**To adopt the minutes of the Ordinary Meeting on 2nd September 2026** **RESOLVED**: The minutes were adopted and signed by the Chair.
34-2627	**Finance** a) To note any income received since the meeting on 2nd September 2026 Income noted as per Appendix 1. b) To note any internal bank transfers since the meeting on 2nd September 2026 Internal transfers noted as per Appendix 2. c) To ratify any payments made since the last meeting on 2nd September 2026 **RESOLVED**: All payments ratified as per Appendix 3. d) To approve a Schedule of Payments **RESOLVED**: All payments approved as per Appendix 4. e) To approve a bank reconciliation to the end of September 2026 **RESOLVED**: Bank reconciliation approved as per Appendix 5 and signed by the Chair.

	f) To approve a bank reconciliation to the end of October 2026 **RESOLVED**: Bank reconciliation approved as per Appendix 6 and signed by the Chair.
35-2627	**To consider the purchase of water butts for the playing field shelter** District Councillor Westley advised that the council could apply for funding under the Councillor Initiative Fund, to purchase these. **RESOLVED**: To apply for a grant to purchase two water butts.
36-2627	**To consider the annual RoSPA report on the Play Park** The recent safety report did not highlight any items of high risk. Items of low or moderate risk will be monitored by Councillor Mercer as part of regular inspections.
37-2627	**To consider trimming of trees on Caistor Lane** It was noted that the trees in question lie within the part of the open Cemetery that the Church is responsible for. A resident on Caistor Lane is engaging in correspondence with the Church. No further action required.
38-2627	**To consider a quote of £135 to carry out hedge trimming in the Cemetery** The council's grass contractor has provided a quote to trim hedges on the boundary of the Cemetery. This work would require access from the neighbouring field. **RESOLVED**: Quotation accepted. Clerk to contact the landowner to seek permission.
39-2627	**To consider a request to plant a commemorative tree on the Village Green** The volunteer group, who maintain the wildlife area, have asked for permission to plant a small flowering tree on the village green, to commemorate David Attenborough's 100th birthday. **RESOLVED**: Permission granted for the location identified in correspondence.
	The meeting closed at 8.00pm

APPENDIX 1: Income Received

Received	Received From	Description	Amount
01/09/26	Tealby PCC	Churchyard Maintenance (Sep)	138.75
30/09/26	Unity Trust	Bank Interest	187.39
30/09/26	Rotary Club Trust	Environmental Award Prize	175.00
01/10/26	Tealby PCC	Churchyard Maintenance (Sep)	138.75
05/10/26	Tealby PCC	Churchyard Maintenance arrear (Apr to Jul)	58.04
20/10/26	West Lindsey DC	CIL Payment (Land adj. 5 Beck Hill)	579.98

APPENDIX 2: Internal Bank Transfers

Bank Date	From Account	To Account	Amount	Reason
30/10/26	Unity Current	Unity Reserves	9,000.00	Transfer funds to an interest earning account

APPENDIX 3: Payments Ratified

Bank Date	Supplier	Description	Net	VAT	Gross
29/09/26	Naturescape	Premium bulb collection for the Village Green	257.49	51.50	308.99
29/09/26	Antony Shaw	Salary (Sep)	364.25		364.25
29/09/26	Antony Shaw	WFH Allowance (Sep)	26.00		26.00
30/09/26	Unity Trust Bank	Service Charge (Sep)	7.00		7.00
09/10/26	Woodys Wild Bird Food	7 x 20kg bags of Superior bird mix	154.00		154.00
23/10/26	HMRC	PAYE	254.73		254.73
31/10/26	Unity Trust Bank	Service Charge (Oct)	7.00		7.00

APPENDIX 4: Schedule of Payments

Invoice Date	Supplier	Description	Net	VAT	Gross
30/09/26	M Williams	Grass cutting (Sep)	870.00	174.00	1,044.00
30/09/26	Sir Richard Sutton Limited	Annual rent for the playing field (to 16 Oct 2027)	1.00		1.00
14/10/26	Village Hall Committee	Hall hire (Sep 2025 to Sep 2026)	146.00		146.00
	Antony Shaw	Salary (Oct)	364.25		364.25
	Antony Shaw	WFH Allowance (Oct)	26.00		26.00
31/10/26	M Williams	Grass Cutting (Oct)	870.00	174.00	1,044.00

APPENDIX 5: Bank Reconciliation to the end of September 2026

Cashbook	
Opening balance on 1 Apr 2026	39,352.24
Income	31,664.21
Expenditure	-22,288.58
Cashbook Balance	**48,727.87**

Bank Statements	
Unity Trust Current Account	10,654.18
Unity Reserves	38,073.69
Bank Balance	**48,727.87**

APPENDIX 6: Bank Reconciliation to the end of October 2026

Cashbook	
Opening balance on 1 Apr 2026	39,352.24
Income	34,153.25
Expenditure	-22,704.31
Cashbook Balance	**50,801.18**

Bank Statements	
Unity Trust Current Account	3,727.49
Unity Reserves	47,073.69
Bank Balance	**50,801.18**